

Post Event Survey

This document is intended to be a guide. Please modify it in a way that best fits your specific event. We recommend uploading to your form tool of choice, such as Google Forms or Microsoft Forms.

Thank you for participating in our event. We hope you had as much fun attending as we did organizing it.

We want to hear your feedback so we can keep improving our logistics and content. Please fill out this quick survey and let us know your thoughts (your answers will be anonymous).

1. How satisfied were you with the event on a scale of 1 to 5?
1 = Very dissatisfied 5 = Very satisfied

2. How relevant and helpful do you think it was for your job?

Very
Not Very

3. What were your key takeaways from this event?

4. How satisfied were you with the logistics on a scale of 1 to 5?
 - a. Accommodations
 - b. Welcome kit
 - c. Communication emails
 - d. Transportation
 - e. Welcome activity
 - f. Venue
 - g. Activities
 - h. Closing ceremony

5. Additional feedback on logistics

6. Which sessions did you find most relevant?
 - a. Welcome activity
 - b. Speaker #1
 - c. Activity #1
 - d. Speaker #2
 - e. Activity #2
 - f. Closing speaker

g. Closing activity

7. How satisfied were you with the session content on a scale of 1 to 5?
8. Any additional comments regarding the sessions or overall agenda?
9. Name & Contact Info (optional)

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